



AGENDA  
CITY COMMISSION MEETING  
COMMISSION CHAMBERS, CITY HALL  
THURSDAY, SEPTEMBER 17, 2015 5:30 PM

1. CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. PUBLIC HEARINGS AND NON-ROUTINE ITEMS:

COMPREHENSIVE PLAN INFORMATION SIGN-UP SHEET (YELLOW) AVAILABLE

A. Public Hearing on the proposed millage and proposed budget for Fiscal Year 2015-16.

1. Announce the name of the taxing authority, the rolled back rate, and the millage rate to be levied
2. Discuss the proposed aggregate millage rate
3. Request comments from the public regarding the tentative budget
4. Resolution tentatively adopting the millage rate of 4.2678 per \$1,000 taxable value for Fiscal Year 2015-16
5. Resolution tentatively adopting the Fiscal Year 2015-16 budget
6. Announce the tentatively adopted millage rate
7. Establish and publicly announce the date, time and place for the public hearing to finally adopt the millage rate and the Fiscal Year 2015-16 budget

3. INFORMATIONAL REPORTS:

The following reports are provided to the Commission in accordance with the Charter/Ordinances. No action required.

4. CITY ATTORNEY ITEMS:

5. CITY MANAGER ITEMS:

6. PUBLIC COMMENTS:

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Issues brought up will not be discussed in detail at this meeting. Issues will either be referred to the proper staff or will be scheduled for consideration at a future City Commission Meeting. Comments are limited to three minutes.

7. ROLL CALL:

8. ADJOURN:

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR, AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 "If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." The City of Leesburg does not provide this verbatim record.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA TENTATIVELY ADOPTING 4.2678 MILLS AS THE FISCAL YEAR 2015-16 MILLAGE RATE FOR THE CITY OF LEESBURG, FLORIDA, REPRESENTING THE CURRENT YEAR PROPOSED AGGREGATE MILLAGE RATE OF 4.2678 MILLS WHICH IS THE CURRENT YEAR ROLLED BACK RATE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, discussions were held during the regular commission meeting of July 27, 2015 regarding the adoption of the Current Year Rolled Back Millage Rate of 4.2678 mills which is a 1.16% decrease from the previous fiscal year.

**WHEREAS**, the Commission approved the Current Year Rolled Back Millage Rate of 4.2678 mills and authorized the City Manager to execute and submit the Certificate of Taxable Value for Fiscal Year 2015-16 to the Lake County Property Appraiser at its regular meeting Monday, July 27, 2015, and

**WHEREAS**, a tentative budget for Fiscal Year 2015-16 was presented to the City Commission of the City of Leesburg, Florida during workshops held July 23<sup>rd</sup>, 28<sup>th</sup>, and 30<sup>th</sup>, 2015, and

**WHEREAS**, following a review of the tentative budget as submitted, the City of Leesburg, Florida, determined that a millage rate of 4.2678 mills is necessary to produce the budgetary revenue to fund budgetary operating expenditures during Fiscal Year 2015-16, and

**WHEREAS**, a Fiscal Year 2015-16 millage rate of 4.2678 mills represents the Current Year Proposed Aggregate Millage Rate

**NOW, THEREFORE, BE IT RESOLVED** by the City Commission of the City of Leesburg, Florida, that the tentative millage rate for the City of Leesburg, Florida, is hereby adopted at the rate of 4.2678 mills (\$4.2678 per every \$1,000 of taxable valuation) for the 2015 tax roll, which represents the Current Year Rolled Back Rate and is a 1.16% decrease from the prior year millage rate

**PASSED AND ADOPTED** by the City Commission of the City of Leesburg, Florida, at a special meeting held on the 17<sup>th</sup> day of September, 2015.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA,  
TENTATIVELY ADOPTING THE FISCAL YEAR 2015-16 BUDGET FOR THE CITY OF  
LEESBURG, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the City of Commission of the City of Leesburg, Florida, has held several budget work sessions for the purpose of reviewing, and, where appropriate, revising the Fiscal Year 2015-16 Budget, and

WHEREAS, the provisions of Section 200.065 (2)(c), Florida Statutes, commonly known as the Truth in Millage or TRIM Bill, require that the City Commission hold a public hearing and adopt a tentative budget and millage rate for the Fiscal Year 2015-16; and,

**NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LEESBURG, FLORIDA:**

**SECTION I.**

Pursuant to Section 200.065, Florida Statutes, and all other applicable laws, the following amounts for use by the various funds during Fiscal Year 2015-16 as reflected below, including all modifications or amendments made during this meeting, are hereby adopted as the budget for Fiscal Year 2015-16 for the City of Leesburg, Florida:

**GENERAL FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Current Ad Valorem Taxes	
(Based on an assessed value of \$1,118,529,923*4.2678 Mills*95% less CRA's)	4,444,744
Other Taxes	4,406,632
Licenses and Permits	1,169,000
Intergovernmental Revenue	2,241,561
Charges for Services	803,151
Fines and Forfeits	115,000
Miscellaneous Revenues	554,640
Total Estimated Revenues	13,734,728
Other Financing Sources:	
Transfers from other Funds	9,379,193
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>23,113,921</b>

**PROPOSED APPROPRIATIONS**

General Government	3,943,175
Public Safety	12,645,975
Physical Environment	104,956
Transportation	1,385,194
Economic Environment	257,929
Human Services	5,000
Culture/Recreation	3,095,196
Other Uses	290,233
Non Expenditures:	
Transfers to other Funds	713,956
Reserve for Future Use	672,307
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>23,113,921</b>

**HOUSING ASSISTANCE FUND**

Miscellaneous Revenues	130,800
Other Financing Sources:	
Fund Balance Appropriated	49,285
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>180,085</b>

**PROPOSED APPROPRIATIONS**

Economic Environment	130,620
Non Expenditures:	
Transfers to other Funds	49,465
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>180,085</b>

**STORMWATER FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Charges for Services	1,463,616
Total Estimated Revenues	1,463,616
Other Financing Sources:	
Fund Balance Appropriated	642,954
Fund Balance Appropriated- Renewal & Replacement	75,000
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>2,181,570</b>

**PROPOSED APPROPRIATIONS**

Physical Environment	2,181,570
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>2,181,570</b>

**GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Current Ad Valorem Taxes	125,211
(Based on an assessed value of \$30,882,784*4.2678 Mills*95%)	
Intergovernmental Revenue	180,384
Miscellaneous Revenues	3,000
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>308,595</b>

**PROPOSED APPROPRIATIONS**

Economic Environment	202,993
Non Expenditures:	
Debt Service	80,344
Reserve for Future Use	25,258
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>308,595</b>

**CARVER HEIGHTS COMMUNITY REDEVELOPMENT AGENCY**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Current Ad Valorem Taxes	68,223
(Based on an assessed value of \$16827034*4.2678 Mills*95%)	
Intergovernmental Revenue	96,281
Total Estimated Revenues	164,504
Other Financing Sources:	
Fund Balance Appropriated	100,000
Transfers from other Funds	49,465
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>313,969</b>

**PROPOSED APPROPRIATIONS**

Economic Environment	7,070
Non Expenditures:	
Debt Service	306,899
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>313,969</b>

**US HWY 441/27 COMMUNITY REDEVELOPMENT AGENCY**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:	
Fund Balance Appropriated- Bond Proceeds	668,419
Fund Balance Appropriated	238,500
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>906,919</b>

**PROPOSED APPROPRIATIONS**

Economic Environment	2,500
Non Expenditures:	
Debt Service	904,419
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>906,919</b>

**DEBT SERVICE FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:	
Transfers from other Funds	2,536,491
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>2,536,491</b>

**PROPOSED APPROPRIATIONS**

Non Expenditures:	
Debt Service	2,520,253
Non Expenditures:	
Reserve for Future Use	16,238
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>2,536,491</b>

**CAPITAL PROJECTS FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:	
Transfers from other Funds	2,295,000
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>2,295,000</b>

**PROPOSED APPROPRIATIONS**

General Government	1,670,000
Transportation	600,000
Culture/Recreation	25,000
Non Expenditures:	
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>2,295,000</b>

**ELECTRIC FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Charges for Services	62,038,503
Miscellaneous Revenues	340,000
Other Sources	510,000
Total Estimated Revenues:	62,888,503
Other Financing Sources:	
Fund Balance Appropriated- Renewal & Replacement	1,825,500
Fund Balance Appropriated- Duke Settlement	1,300,000
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>66,014,003</b>

**PROPOSED APPROPRIATIONS**

Physical Environment	57,807,775
Non Expenditures:	
Transfers to other Funds	5,656,922
Debt Service	2,549,306
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>66,014,003</b>

**GAS FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Charges for Services	7,132,715
Miscellaneous Revenues	35,000
Other Sources	265,248
Total Estimated Revenues:	7,432,963
Other Financing Sources:	
Fund Balance Appropriated- Magnolia Townhomes Reserve	978,450
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>8,411,413</b>

**PROPOSED APPROPRIATIONS**

Physical Environment	5,430,261
Non Expenditures:	
Transfers to other Funds	2,213,396
Debt Service	389,150
Reserves- Contributions to Retained Earnings	378,606
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>8,411,413</b>

**WATER FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Charges for Services	7,066,000
Miscellaneous Revenues	29,996
Other Sources	50,000
Total Estimated Revenues:	7,145,996
Other Financing Sources:	
Fund Balance Appropriated	719,585
Fund Balance Appropriated- Renewal & Replacement	650,000
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>8,515,581</b>

**PROPOSED APPROPRIATIONS**

Physical Environment	5,920,368
Non Expenditures:	
Transfers to other Funds	870,932
Debt Service	1,724,281
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>8,515,581</b>

**WASTEWATER FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Charges for Services	10,048,594
Total Estimated Revenues	10,048,594
Other Financing Sources:	
Fund Balance Appropriated- Renewal & Replacement	1,525,000
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>11,573,594</b>

**PROPOSED APPROPRIATIONS**

Physical Environment	8,488,477
Non Expenditures:	
Transfers to other Funds	839,315
Debt Service	1,524,027
Reserves- Contributions to Retained Earnings	721,775
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>11,573,594</b>

**COMMUNICATIONS FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Charges for Services	1,951,278
Miscellaneous Revenues	147,011
Total Estimated Revenues	2,098,289
Other Financing Sources:	
Fund Balance Appropriated- Renewal & Replacement	135,500
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>2,233,789</b>

**PROPOSED APPROPRIATIONS**

Physical Environment	2,009,342
Non Expenditures:	
Debt Service	124,447
Transfers to other Funds	100,000
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>2,233,789</b>

**SOLID WASTE FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Charges for Services	3,720,860
Miscellaneous Revenues	6,147
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>3,727,007</b>

**PROPOSED APPROPRIATIONS**

Physical Environment	2,828,051
Non Expenditures:	
Reserves- Contributions to Retained Earnings	173,331
Transfers to other Funds	725,625
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>3,727,007</b>

**AIRPORT FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Licenses and Permits	7,300
Intergovernmental Revenue	392,000
Charges for Services	160,000
Miscellaneous Revenues	886,784
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>1,446,084</b>

**PROPOSED APPROPRIATIONS**

Transportation	1,102,736
Non Expenditures:	
Reserves- Contributions to Retained Earnings	343,348
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>1,446,084</b>

**POLICE PENSION FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Taxes	155,997
Miscellaneous Revenues	1,089,116
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>1,245,113</b>

**PROPOSED APPROPRIATIONS**

General Government	890,000
Non Expenditures:	
Reserves- Contributions to Fund Balance	355,113
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>1,245,113</b>

**FIRE PENSION FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Taxes	110,449
Miscellaneous Revenues	956,135
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>1,066,584</b>

**PROPOSED APPROPRIATIONS**

General Government	880,000
Non Expenditures:	
Reserves- Contributions to Fund Balance	186,584
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>1,066,584</b>

**GENERAL EMPLOYEE'S PENSION FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Miscellaneous Revenues	2,591,446
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>2,591,446</b>

**PROPOSED APPROPRIATIONS**

General Government	2,575,000
Non Expenditures:	
Reserves- Contributions to Fund Balance	16,446
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>2,591,446</b>

**HEALTH INSURANCE FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Charges for Services	5,234,170
Miscellaneous Revenues	89,000
Other Financing Sources:	
Fund Balance Appropriated	174,674
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>5,497,844</b>

**PROPOSED APPROPRIATIONS**

General Government	5,497,844
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>5,497,844</b>



**WORKERS' COMPENSATION FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Charges for Services 505,304

Other Financing Sources:

**TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS** 505,304

**PROPOSED APPROPRIATIONS**

General Government 505,304

**TOTAL PROPOSED APPROPRIATIONS** 505,304

**RISK MANAGEMENT FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Charges for Services 649,038

Other Financing Sources:

Fund Balance Appropriated 60

**TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS** 649,098

**PROPOSED APPROPRIATIONS**

General Government 649,098

**TOTAL PROPOSED APPROPRIATIONS** 649,098

**FLEET SERVICES FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Charges for Services 2,025,734

Other Financing Sources:

Fund Balance Appropriated 1,077,865

**TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS** 3,103,599

**PROPOSED APPROPRIATIONS**

General Government 3,103,599

**TOTAL PROPOSED APPROPRIATIONS** 3,103,599

**DISCRETIONARY SALES TAX FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Taxes 1,918,112

**TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS** 1,918,112

**PROPOSED APPROPRIATIONS**

Non Expenditures:

Transfers to other Funds 1,918,112

**TOTAL PROPOSED APPROPRIATIONS** 1,918,112

**GAS TAX FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Taxes 797,031

Intergovernmental Revenue 175,395

**TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS** 972,426

**PROPOSED APPROPRIATIONS**

Non Expenditures:

Transfers to other Funds 972,426

**TOTAL PROPOSED APPROPRIATIONS** 972,426

**BUILDING PERMITS FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Licenses and Permits 615,000

Other Sources 7,900

**TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS** 622,900

**PROPOSED APPROPRIATIONS**

Public Safety 463,605

Non Expenditures:

Reserves- Contributions to Fund Balance 159,295

**TOTAL PROPOSED APPROPRIATIONS** 622,900

**POLICE EDUCATION RECEIPTS FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:	
Fund Balance Appropriated	12,000
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>12,000</b>

**PROPOSED APPROPRIATIONS**

Public Safety	12,000
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>12,000</b>

**RECREATION IMPACT FEES FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:	
Fund Balance Appropriated	200,000
<b>TOTAL ESTIMATED REVENUE AND OTHER RECEIPTS</b>	<b>200,000</b>

**PROPOSED APPROPRIATIONS**

Non Expenditures:	
Transfers to other Funds	200,000
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>200,000</b>

**ALL FUNDS**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Ad Valorem Taxes	4,638,178
Other Taxes	7,388,221
Licenses and Permits	1,791,300
Intergovernmental Revenue	3,085,621
Charges for Services	102,798,963
Fines and Forfeits	115,000
Miscellaneous Revenues	6,859,075
Other Sources	833,148
Total Estimated Revenues	127,509,506
Other Financing Sources:	
Fund Balance Appropriated- Renewal & Replacement	4,211,000
Fund Balance Appropriated- Bond Proceeds	668,419
Fund Balance Appropriated- Magnolia Townhomes Reserve	978,450
Fund Balance Appropriated- Duke Settlement	1,300,000
Fund Balance Appropriated	3,214,923
Transfers from other Funds	14,260,149
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>152,142,447</b>

**ALL FUNDS (cont.)**

**PROPOSED APPROPRIATIONS**

General Government	19,714,020
Public Safety	13,121,580
Physical Environment	84,770,800
Transportation	3,087,930
Economic Environment	601,112
Human Services	5,000
Culture/Recreation	3,120,196
Other Uses	290,233
Non Expenditures:	
Transfers to other Funds	14,260,149
Debt Service	10,123,126
Reserve for Future Use	713,803
Reserves- Contributions to Fund Balance	717,438
Reserves- Contributions to Retained Earnings	1,617,060
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>152,142,447</b>

SECTION II.

This resolution shall become effective immediately upon its passage and adoption by the by the Leesburg City Commission.

**PASSED AND ADOPTED** at a special meeting of the City Commission of the City of Leesburg, Florida held the 17th day of September 2015.

\_\_\_\_\_  
Mayor

ATTEST:

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City Clerk